

## Outline Operational Plan for Years 1- 3: September 2007 – August 2010

Objective (O) actioned by	Element	Year 1: 2007 - 08				Year 2: 2008 - 09				Year 3: 2009 - 10				Output
		Q1 Aug -Oct	Q2 Nov- Jan	Q3 Feb- April	Q4 May- July	Q1 Aug- Oct	Q2 Nov- Jan	Q3 Feb- April	Q4 May- July	Q1 Aug- Oct	Q2 Nov- Jan	Q3 Feb- April	Q4 May- July	
O 9	Establish Steering Group to guide the project													First meeting by October 31st 2007. Project identity designed
O 9	Meetings of Steering Group													Fully minuted meetings, regular reports from Project Director and Manager to SG
O 9	Appoint Coordinators in each institution													Coordinator identified in each institution
O 1	Analysis of approaches in AchieveAbility and Art and Design													Draft written guidelines on inclusive approaches
O 2	Consultation with AchieveAbility Network													Amendments to guidelines
O 2 O 8	Wider consultation /evaluation with stakeholders, to shape ongoing nature of project													Ongoing development of outcomes aligned to needs of HE sector. Website development
O 2	Development of inclusive approaches to teaching in HE													Information to module leaders in institutions
O 3 O 4	Selection of modules/units to incorporate inclusive approaches, including assessments													At least 3 modules/units per institution
O 5	Approval of modifications by course leaders													Modules approved by QA processes if necessary

O 5	Delivery and evaluation of modules. Revalidation if required.													Learner and staff evaluation, analysis of impact on SpLD and other students
O 2 O 6 O 8	Consultation on developing Inclusive Curriculum model with wider stakeholder groups													Focus groups with staff, at least 1 per institution. 3 "Town meetings" with wider community
O 5 O 6	Further development of modules/units with particular reference to assessment													Analysis of impact on all modules/units in each institution
O 2 O 8	Interim conference													National conference, 100+ attendees
O 5 O 6	Continued delivery and evaluation of modified modules													Concurrent evaluation to inform project outcomes
O 6	Analysis of project outcomes to date													Final model of Inclusive Curriculum
O 7 O 8	Development & piloting, of materials for use in staff development													Staff development materials, refined by evaluation from stakeholders
O 8	Dissemination through input to conferences, workshops, networks													Presentation through the project as appropriate
O 8	Final conference													National conference, 150+ attendees
O 8	Production of Final Report & CDROM													Report disseminated through HE